



IUOE National Training Fund

2018 Master Instructor Course Schedule

Course/Event	Dates
<p>Administrator Seminar</p> <p>Continuing education and open discussion for program administrators. Topics include:</p> <ul style="list-style-type: none">• Training and Apprenticeship Standards• Apprenticeship EEO requirements and best practices• Anti-harassment training resources (new DOL requirement)• Workforce development and credentialing• Member orientation• Apprentice recruitment, assessment and selection• Master Instructor certification• Administrators Exchange – open discussion	<p>June 5 - 6, 2018</p>
<p>H&P Training Conference</p> <p>The conference will once again combine regional meetings into a single event for all H&P training programs. Participants will be sharing information on the latest innovations in teaching and learning with other IUOE instructors and administrators. Topics include:</p> <ul style="list-style-type: none">• Safety & health updates• Master Instructor Certification• Hands-on teaching seminar• Update on apprenticeship (EEO requirements)• Recruitment and outreach• New equipment demonstrations	<p>July 17 - 19, 2018</p>
<p>Stationary Training Conference</p> <p>The conference will once again combine regional meetings into a single event for all Stationary training programs. Participants will be sharing information on the latest innovations in teaching and learning with other IUOE instructors and administrators. Topics include:</p> <ul style="list-style-type: none">• Safety & health updates• Master Instructor Certification• Online and distance education seminar• New HVAC curriculum update• Update on apprenticeship (EEO requirements)• Recruitment and outreach• New equipment demonstrations	<p>July 24 - 26, 2018</p>



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Course/Event	Dates
<p>Advanced Teaching Techniques</p> <p>Intended for experienced instructors who have completed Teaching Techniques I & II (basic and intermediate). The course will cover instructional planning and syllabus design as well as learning assessments and communicating with students.</p>	October 1 - 5, 2018
<p>Teaching Labor History Seminar</p> <p>This seminar will cover teaching strategies such as incorporating history in union orientation. It includes a review of the current IUOE curriculum and also will demonstrate several interactive teaching exercises. Participants are encouraged to bring their own materials to share.</p>	October 23 - 25, 2018

This schedule is subject to change. Revised schedules will be sent out throughout the year.



International Union of Operating Engineers

ATTENDEE REGISTRATION FORM

All areas of this registration form **MUST** be completed and legible.
Your Local Union Business Manager **MUST** approve and sign this form.

NAME OF COURSE/EVENT: _____

COURSE/EVENT DATES: _____

ATTENDEE INFORMATION

NAME: _____ **EMAIL:** _____

CELL PHONE NUMBER: _____

LOCAL UNION: _____ **UNION REGISTER NUMBER :** _____

REGION: Northeast North/Central Canada Southern Western

Attendee Signature

Date

AUTHORIZATION

I authorize this member to attend the above listed course/event at the IUEO Training & Education Center in Crosby, Texas.

Business Manager Signature

Date

Print, sign, and return to: Fax at (202) 778-2618 or Email to kricks@iuoe.org

Please submit a separate form for each course/event you would like to attend.

Submission of this form does not guarantee admission to the course/event. You will receive a letter to let you know you have been enrolled in the course/event. This letter will also provide you with instructions on how to make travel arrangements and other important information.